

A decorative border surrounds the page, featuring various sea life icons such as starfish, seashells, and coral in different colors (red, yellow, blue, purple, green).

# Summer

## Vacation Care

(Bookings open 9:30am on Monday the 19<sup>th</sup> of November & close on Sunday the 2<sup>nd</sup> of December 2018)

Please sign in to your QK ENROL account at [www.qkenhanced.com.au](http://www.qkenhanced.com.au) to book your vacation care days – please follow the instructions on page 3. If you miss out on a day, please ensure you are checking back using the casual booking calendar for any availabilities that come up.

By logging on to your account on QK Enrol and booking through the online calendar you are consenting to and accepting the terms and conditions outlined below as well as the service policies and procedures and consent for your child/children to participate in all activities, incursions and excursions organised and listed in the Wellers Hill vacation care program during the period.

Closed

24<sup>th</sup> December 2018 to 4<sup>th</sup> January 2019

Week 1

17<sup>th</sup> December 2018 to 21<sup>st</sup> December 2018

Week 2

7<sup>th</sup> January 2019 – 11<sup>th</sup> January 2019

Week 3

14<sup>th</sup> January 2019 – 18<sup>th</sup> January 2019

Week 4

21<sup>st</sup> January 2019 – 25<sup>th</sup> January 2019

# TERMS AND CONDITIONS VACATION CARE

We accept all school age children up to 14 years of age however, eligibility for the Child Care Subsidy is for care for a child 13 or under and not attending secondary school, unless an exemption applies. In these circumstances, you must provide evidence to the Dept of Human Services, as to why your child cannot be left unsupervised, and confirm an adult is unable to care for the child.

**Child Care Subsidy (CCS): VACATION CARE ONLY FAMILIES.** Please ensure you have confirmed your booking pattern in your MyGov account to receive your CCS. **Please note that for new families and vacation care only families, you will not be able to claim your CCS on absences on the first or last day of care.**

**Cost: All fees must be paid a week in advance, including activity/excursion costs. If the account is not paid on time a \$10 administration charge per reminder is applicable until the account is paid in full.** Casual users must pay on the day of attendance

\$40 for the first child in the family per day, less CCS for the eligible families. \$38 for second and subsequent children attending.

Additional cost for activities and excursions is stated in the vacation care program below.

NOTE: Due to unforeseen circumstances activities or excursions may vary from time of publications therefore the cost may vary to reflect on these changes

As drink bottles are essential, an extra charge of \$2 will be applicable if the centre has to provide your child/children with bottled water on excursion days

Existing fees need to be paid up-to-date for permanent children and VC fees need to be paid a week in advance.

**Cancellation Fee:** \$40 per day if less than one-week notice is given, plus activity and/ or excursion; \$20 per day if cancelling **after the bookings closing date 2<sup>nd</sup> Dec 2018**) and one week or more notice is given, plus activity and/ or excursion;

**Enrolment and Enrolment Fee (if not already enrolled at SACCS):** An Online Enrolment form for each child needs to be completed and submitted along with the VC Excursion Permission Form and any medical information if applicable. An annual enrolment fee of \$10 per family will be charged when first booked and thereafter every year when re-enrolments are processed. Please contact us for further information regarding the enrolment process.

**Account Payment:** Accepted payment methods- Direct Debit- 064101 10018879 (please place child/children's names in description field)

Cheque- Make out to Wellers Hill SACCS

Cash – \$20 or less

**SACCS Staff:** The correct staff to child ratios are maintained at all times with excursions involving water 1:5. For other excursions, individual risk assessments are conducted to ascertain what ratio is best (generally 1:8). A 1:15 ratio is maintained when onsite at SACCS. All staff members have current blue cards

**What to Bring:** Morning tea and lunch – Please make sure that you provide your child with sufficient, healthy food and drink for morning tea and lunch. SACCS encourages the eating of healthy food to support the children's active day.

Water bottle, Hat- broad brimmed or legionnaires. **No caps please** Sunscreen and shirts/dresses with sleeves, enclosed shoes. Please Note - Afternoon tea is provided

**What to Leave at Home:** Thongs (we require that shoes worn are secured to the foot with laces, Velcro or buckles) we recommend closed in shoes.

Money- children are not to bring money on excursions except if stated.

Valuables e.g. toys- children's personal property is the responsibility of the child. SACCS staff take no responsibility for the loss or damage of items.

**SACCS STRONGLY ENCOURAGES A NUT FREE ENVIRONMENT.** (See our Nutrition Policy)

**Sign in Kiosk** – All children must be signed in and out every day by an authorized person. Signing in and out is done via our electronic tablets located at the front door. This must be done every day. If the tablets are not working, a printed hard copy register will be provided for you to sign.

**Excursion Departure Time:** All excursions leave at the time stated on the program. Children must be at the centre at the specific time recorded for pre- excursion preparation. Please be aware that we need to strictly adhere to the appointed times for departing SACCS on excursion days. Due to the time constraints for the planned activities, **we will not be able to wait for late families.** – These times are found on the extra permissions table and program below. NOTE: SACCS is closed while staff and children are away on excursions. SACCS does not provide on-site care on excursion days. All children booked for the day must attend the nominated excursion/activity for the day

**Please check our Child Risk Management Strategies folder. Available upon request**

**For more information on the Child Care Subsidy, please visit the Department of Human Services Website**

# ONLINE ENROLMENT INSTRUCTIONS

## Existing Families with QK Online Accounts

(This includes families who have submitted an online wait list request)






1. Sign into your QK account – [www.qkenhanced.com.au](http://www.qkenhanced.com.au)
2. Under the 'Casual Bookings', select the + sign
3. A calendar will pop up on the screen
4. On the top right-hand side, select  
Child: 'your child's name' (You can only book for 1 child at a time)  
Service: Wellers Hill SACCS  
Room: Vacation Care
5. Select a date that you would like to book your child in from the Green or Orange dates
6. Click on the 'Book Selected Day' button and repeat for additional days as required – Please check to ensure there are enough spaces available to book all your children. Check the available spaces on the right side of the calendar before booking.
7. Click on the Save Changes or Save and Exit buttons to confirm changes
8. If you wish to cancel a day, go to the calendar and select the day and select cancel. Please see cancellation information in the above for terms and conditions.
9. You may also advise us of an absence via the calendar  
To ensure you have booked correctly, check the casual booking calendar and if your required days are purple and says "booked" then the online booking is confirmed.

Please also check the account statement sent to you to ensure all bookings have been confirmed. If you see any discrepancies, notify SACCS ASAP.

## New to SACCS Clients (never have opened a QK Account)

1. Go to the Wellers Hill State School Website
2. Choose from the top menu, 'Facilities' then select 'Outside School Hours Care'
3. On the top right-hand side, select the link that says 'Qikkids Login'
4. Follow the prompts to register an account with QK Enrol – Please do not create more than 1 account. This causes both accounts to be deleted of all their contents
5. Complete the enrolment form by adding your children under the "Child" heading. Please note that there cannot be any spaces in phone numbers and 07 must be in front of all landline numbers. Complete all fields marked with a \*
6. Once you have submitted your enrolment, complete the steps to the left for Existing Families with QK Online Accounts
7. Please also print and sign the enrolment form and bring it in (you can print by going into the enrolment form and selecting print from the left side). This is very important as your enrolment won't be finalized until this is done.






Below shows only a few of the amazing experiences offered for special themed days at Vacation Care!  
 Children will be able to choose their own play experiences throughout the day as well including sports, cooking, playgrounds and much more!

WEEK 1 Eating times may vary	Monday 17.12	Tuesday 18.12	Wednesday 19.12	Thursday 20.12	Friday 21.12
<p><b>Christmas Theme</b></p> <p>Morning Sessions Morning Tea 11am – 11:30am</p>	<p>Christmas Craft Day!</p> 	<p><b>EXCURSION</b></p> <p>Spend a hot summer's day in a Winter Wonderland. You will need to bring extra food to keep energized throughout the day, as well as your readiness to try something new and exciting! Please remember to bring a set of warm clothes to change into for skating and <b>THICK SOCKS</b> to avoid blisters</p>	<p><b>Winter Wonderland!</b></p>  <p>Today we explore the opposite of an Aussie Christmas!</p>	<p>Today is the first ever SACCS Christmas Concert!</p> <p>Come dressed in your Christmas colours and get ready to dance and sing!</p> 	<p>Make my bear is coming today just in time for Christmas! Pick from an array of soft toys to stuff and then spend time at craft creating outfits and houses!</p> 
<p>Middle Sessions</p> <p>Lunch 1:00pm – 1:30pm</p>	<p>Aussie Santa Craft</p> <p>Cooking – Pavlova</p> <p>Christmas Dancing Games</p> <p>Tech Time &amp; Down Time</p>	<p><b>Ice Skating</b></p> <p>\$25 per child</p> 	<p>Snow Cloud-Dough</p> <p>Snowman Slime</p> <p>Mason Jar Snow Globes</p> <p>Tech Time &amp; Down Time</p>	<p>Christmas Carol Sing-along</p> <p>STEM Club</p> <p>Tech Time &amp; Down Time</p>	<p><b>INCURSION</b></p> <p>Make my Bear</p> <p>\$13 per child</p> <p>Teddy Bear Picnic</p>
<p>Afternoon Sessions</p> <p>Swimming from 2pm – 4pm</p> <p>Afternoon tea 3pm – 4:30pm</p>	<p>Santa's Village Loose Parts</p> <p>Swimming in the school pool (Sign permission form on page 9)</p>	<p>Arrive at SACCS by: 9:30am</p> <p>Return: 3:30pm (Sign permission on page 10)</p>	<p>Mud Kitchen</p> <p>Apple Pie</p> <p>Swimming in the school pool (Sign permission form on page 9)</p>	<p>Just Dance – Christmas Edition!</p> <p>Swimming in the school pool (Sign permission form on page 9)</p>	<p>Jingle Bell Dodgeball</p> <p>Swimming in the school pool (Sign permission form on page 9)</p>



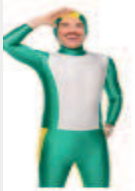


Below shows only a few of the amazing experiences offered for special themed days at Vacation Care!  
 Children will be able to choose their own play experiences throughout the day as well including sports, cooking, playgrounds and much more!

WEEK 2 Eating times may vary	Monday 07.01	Tuesday 08.01	Wednesday 09.01	Thursday 10.01	Friday 11.01
<p><b>Around the World Theme</b></p> <p><i>Morning Sessions</i> Morning Tea 11am – 11:30am</p>	<p>Today we will be playing on huge oversized board games! Giant guess who, giant trouble, giant twister, giant Jenga, giant connect 4, giant battleships and giant checkers will be at SACCS all day for play!</p>	<p><b>International Film Festival</b></p> <p>Today we will be creating our own short films! Children will be using different filming styles such as silent films, Claymation and stop motion!</p>	<p><b><u>EXCURSION</u></b></p> <p>It's that time of year again, time for some water park fun! Today at SACCS we are heading over to the Plantation Water Park to spend the day swimming, sliding and chilling in the summer heat! Remember to bring your sun safe swimmers which includes a swim shirt!</p>	<p><b>Indigenous Cultures of the World</b></p> 	<p><b>Giant Water Fight</b></p> <p>Today is going to be EPIC. Come prepared for a soaking!</p> <p>Make sure you have a change of clothes or togs for the GIANT WATER FIGHT!</p>
<p><i>Middle Sessions</i></p> <p>Lunch 1:00pm – 1:30pm</p>	<p><b><u>INCURSION</u></b></p> <p><b>Giant Games</b></p> <p><b>\$12 per child</b></p> 	<p>Watching International Children's Films</p>  <p>Tech Time &amp; Down Time</p>	<p><b>Plantation</b></p> <p><b>\$15 per child</b></p> 	<p>Cooking with traditional superfoods</p> <p>Kente Paper Weaving</p> <p>Tech Time &amp; Down Time</p>	<p>Waterbomb Dodgeball</p> <p>Over-Under Game</p> <p>Squirt Bottle Tag</p> 
<p><b>Afternoon Sessions</b></p> <p>Swimming from 2pm – 4pm Afternoon tea 3pm – 4:30pm</p>	<p><b>Just Dance</b></p> <p>Swimming in the school pool (Sign permission form on page 9)</p>	<p>Fairy Gardens</p> <p>Laser Challenge</p> <p>Swimming in the school pool (Sign permission form on page 9)</p>	<p>Arrive at SACCS by: 9:30am Return: 3:30pm</p> <p>(Sign permission on page 10)</p>	<p>Polynesian Dancing</p> <p>Moana movie</p> <p>Swimming in the school pool (Sign permission form on page 9)</p>	<p>Downtime – Movie Afternoon</p> <p>Swimming in the school pool (Sign permission form on page 9)</p>

Below shows only a few of the amazing experiences offered for special themed days at Vacation Care!  
 Children will be able to choose their own play experiences throughout the day as well including sports, cooking, playgrounds and much more!

WEEK 3 Eating times may vary	Monday 14.01	Tuesday 15.01	Wednesday 16.01	Thursday 17.01	Friday 18.01
<p><b>Around the World Theme</b></p> <p>Morning Sessions Morning Tea 11am – 11:30am</p>	<p><b>Swimming Carnival</b> Today we are competing in the annual SACCS swimming carnival. Race your friends for first, second or third and add another ribbon to your collection!</p>	<p>STEM Punks is back by popular demand! In this workshop, children will get an introduction to robotics and learn how to code robots to solve real world problems!</p> 	<p><b>Children's Games from around the world</b></p> 	<p><b>EXCURSION</b> Today we venture to the movies for some air conditioning and popcorn! We will be seeing "Wreck It Ralph 2" then returning to SACCS for a BBQ and swim in the school pool to cool off!</p>	<p>No need to pack lunch today! SACCS chefs are cooking up a storm! The cuisine this time around is Japanese! Inspired by our children's love for the food and culture!  Choose to be a sous chef, waitstaff, host or just a diner!</p>
<p><b>Middle Sessions</b>  Lunch 1:00pm – 1:30pm</p>	 <p>Water Craft – Build a boat  Tech Time &amp; Down Time</p>	<p><b>INCURSION</b>  STEM Punk – Robotics and Coding  \$18 per child</p>	<p>Pilolo (Ghana)  Catch the Dragon's Tail (China)  Tech Time &amp; Down Time</p>	<p><b>Hawthorne Cinemas</b> <b>"Wreck It Ralph"</b> \$22 per child</p> 	<p><b>SACCS Japanese Restaurant</b> \$2 per child</p>  <p>Tech Time &amp; Down Time</p>
<p><b>Afternoon Sessions</b> Swimming from 2pm – 4pm Afternoon tea 3pm – 4:30pm</p>	<p>STEM Club – Water Experiments  Swimming in the school pool (Sign permission form on page 9)</p>	<p>Boxels STEM Game  Swimming in the school pool (Sign permission form on page 9)</p>	<p>Corre, Corre la Guaraca (Chile)  Swimming in the school pool (Sign permission form on page 9)</p>	<p>Arrive at SACCS by: 8:30am Return: 1:00pm (Sign permission on page 10)  BBQ Lunch and Swimming in the school pool</p>	<p><b>Craft - Origami</b>  Swimming in the school pool (Sign permission form on page 9)</p>

Below shows only a few of the amazing experiences offered for special themed days at Vacation Care!  
 Children will be able to choose their own play experiences throughout the day as well including sports, cooking, playgrounds and much more!

WEEK 4 Eating times may vary	Monday	Tuesday	Wednesday	Thursday	Friday
	21.01	22.01	23.01	24.01	25.01
<b>Karaoke and Juke Box hired for the whole week! \$5 per child</b>					
<b>Around the World Theme</b>  <b>Morning Sessions</b> Morning Tea 11am – 11:30am	Games Boy '18 sees comedian and super-fan of fun. Sean Murphy lead kids on a hilarious, interactive exploration into the best games from around the world. Following the show, Sean will host an interactive workshop where kids create games of their own.	<b>Karaoke and Slushies!</b>  Today is going to be an intensive day of vocal Olympics! Clear your throats, warm up those vocal cords and get ready for a day of sensational singing! Cool off with a slushy at lunch time and rejuvenate those voices!	<b>Sports from around the world</b>  	<b>Celebrations Around the World</b>  	<b>Bring a white t-shirt to tie dye!</b>  Today we will be tie dyeing t-shirts (or other white material of your choosing). Look awesome on the weekend in your new tie dye outfit!
<b>Middle Sessions</b>  Lunch 1:00pm – 1:30pm	<b><u>INCURSION</u></b> <b>Games Boy Show</b> \$8 per child 	 Tech Time & Down Time	European Handball Baseball Gridiron (NFL) Tech Time & Down Time	Henna Designs Bollywood Dancing Cooking – Adana Kabob Rajasthani Folk Festival	 Tech Time & Down Time
<b>Afternoon Sessions</b> Swimming from 2pm – 4pm Afternoon tea 3pm – 4:30pm	Group Games Fine Art Club Swimming in the school pool (Sign permission form on page 9)	<b>Dodgeball</b> Swimming in the school pool (Sign permission form on page 9)	<b>Ultimate Frisbee</b> Swimming in the school pool (Sign permission form on page 9)	<b>Cooking - Samosas</b> Swimming in the school pool (Sign permission form on page 9)	<b>Acapella Group</b> <b>STEM Club</b> Swimming in the school pool (Sign permission form on page 9)

# Excursion Information

If you have booked for the excursion day or any swimming days, you need to print, sign and return the following pages to give authorisation for your child/ren to attend the excursions and swimming activities.

Please ensure you have:

- ✓ signed the correct days and have only signed for the excursion after you've booked them online
- ✓ read the information and understand the required arrival times at SACCS for the excursion
- ✓ read all the information and know what to pack for the excursion and the swimming day

Responsible person in charge on excursions will be on display in the sign in area

Information about the names of staff members accompanying children on excursions will be released on the day of the excursion at the sign in area. Children will be walking down the Wellers Hill School driveway toward Toohey Rd turning right to board the waiting bus

## Daily Tech Time Extra Information

We are offering children the opportunity each day to bring in and use their own tech device as a part of our downtime in the middle of the day, when it is the hottest.

Please note that the device cannot use the school's or SACCS Wi-Fi. The device cannot have 4G or similar connectivity.

They are able to use downloaded games and music only.

The device will need to be signed into SACCS each day in order to keep it safe.



# Excursion and Swimming Authorisations

A Risk assessment has been completed for each excursion and is available at the sign in area at SACCS

1. Child's Name:

2. Child's Name:

3. Child's Name:

## Swimming in the school pool

### Swimming Dates

17, 19, 20, 21  
December 2018

7, 8, 10, 11, 14, 15, 16,  
17, 18, 21, 22, 23, 24,  
25

January 2019

The only excursion day we will be swimming is the 17th of January 2019 - after the movies

Time – 2:00pm- 4:00pm Ratio – 1:5

Location – Wellers Hill School Pool - Please check the Risk Assessment conducted for this activity. The folder is located on the shelf in the 'sign in' area. Walking time – 1 minute within the school grounds

→ A brief description of destination: Outdoor 25m pool, shaded stands, changing room and toilets on site.

→ Supervised swimming activities in Wellers Hill State School swimming pool.

→ Children **must** wear togs, sunscreen, swim shirt & cap and bring their own towel. Without all of these items, children will not be able to go swimming

→ Swimming gear should be packed in a separate bag (we recommend no plastic bags) (Child Care Act and Regulation requirement)

→ Preps and 1's (2018) will stay in the shallow end of the pool with educators in arms reach

→ Older children (as long as they are not deemed as not confident in the deep end) will be able to swim the whole pool

### Swimming ability of your child/ren (please tick)

Child 1: \_\_\_\_\_  Good swimmer  Not confident in the deep end  Does not swim at all

Child 2: \_\_\_\_\_  Good swimmer  Not confident in the deep end  Does not swim at all

Child 3: \_\_\_\_\_  Good swimmer  Not confident in the deep end  Does not swim at all

Parent Name

Parent Signature

## Excursion

Ice Skating  
18<sup>th</sup> Dec  
2018

Arrive at  
SACCS by  
9:00am

Description of  
proposed activities

Upon arrival at SACCS, children will need to show educators that they have sufficient warm clothes for the excursion. Parents will be required to bring appropriate clothes if they have not provided them on arrival. Confident educators will join the children on the ice to offer help to those who need it and to directly supervise the children. Other educators will be spread around the rink to supervise. Children will also get assistance from the Ice World staff. Children who are not confident will be encouraged to stay around the outside of the rink to hold onto the rail and will be offered the use of a 'Penguin' aid to help them skate. Please be aware that if your child attends on this day they must be ready to spend most of the day skating. It is unsafe for children to spend a lot of time sitting in the very cold environment. If your child stops skating and does not want to return to the rink, for health and safety reasons, we will contact you to come and collect them. Toilets are on site and their use will be monitored by educators. Children must have warm clothes including long pants, spare clothes in case they get wet, thick long socks, a wide brimmed hat, closed in shoes, morning tea, lunch and a drink bottle.

Estimated no. of  
children & ratio to  
educators

72 children  
1:8 educator to child ratio

Method of  
Transport

Bus – there are appropriate numbers of  
seat belted seats for children and staff.

Duration:

9:45am – 3:30pm

Destination:

1179 Beaudesert Rd, ACACIA RIDGE, 4110

Parent name  
and Signature

Date

## Excursion

Plantation  
9<sup>th</sup> January  
2019

Arrive at  
SACCS by  
8:30am

Description of  
proposed activities

Children must have sun shirts, towel and togs, a wide brimmed hat, closed in shoes, morning tea, lunch and a drink bottle. If your child is not confident with swimming, please advise SACCS ASAP. Children will be supervised by staff and lifeguards as they play or swim in the pools. Children will be encouraged to put on sunscreen at multiple times throughout the day. Zinc sunblock will also be available for the children to use. There are three different pools – a beginner shallow pool, a pool with 2 slides attached to it and a 25m lap pool. Children will be given the rules by the lifeguards when we arrive. Toilets are on site and their use will be monitored by educators.

Estimated no. of  
children & ratio to  
educators

65 children  
1:5 educator to child ratio

Method of  
Transport

Bus – there are appropriate numbers of  
seat belted seats for children and staff.

Duration:

9:00am – 3:30pm

Destination:

1204 New Cleveland Rd, GUMDALE, 4154

Parent name  
and Signature

Date

<u>Excursion</u> Hawthorne Cinemas 17 <sup>th</sup> January 2018  Arrive at SACCS 8:30am	Description of proposed activities	Children will be supervised by educators and both will be seated in an area designated to our group. Movie times and classification will be known at a later date. Movie may be classified PG. Please ensure you have checked the suitability of the movie before booking in. Please see the Cineplex website for more information on the chosen movie. Children will receive popcorn and a bottle of water. Toilets are on site and their use will be monitored by educators. We will return to school for a BBQ and swim after the movie		
	Estimated no. of children & ratio to educators	72 children 1:8 educator to child ratio	Method of Transport	Bus – there are appropriate numbers of seat belted seats for children and staff.
	Duration:	9:00am – 1:30pm (est.)	Destination:	Hawthorne - 261 Hawthorne Rd, Hawthorne QLD 4171
	Parent name and Signature			Date

I, \_\_\_\_\_ Parent/Guardian hereby;

1. Consent for my child/children to travel on a bus, where Wellers Hill SACCS deems such transport necessary or appropriate
2. State that I am aware that SACCS needs to strictly adhere to the specified times for departing SACCS on excursion days and that due to the time constraints for the planned activities, SACCS will not be able to wait for families who have not arrived by the departing time.
3. Confirm that my child/children will arrive at SACCS with shoes, clothes, and sunscreen which are consistent with Wellers Hill SACCS Sun Protection Policy.
4. Understand that in the case of an emergency, the procedures as detailed in the Parents Handbook and SACCS Policies and Procedures Manual will be followed.
5. Confirm that our family and emergency contacts details provided online are current and up to date.
6. Confirm that I have provided SACCS with all the relevant information and required paper work/medical certificates relating to my child/children's medical conditions (when required)
7. Confirm that I have checked the suitability of the movie and give permission for my children to view it

Signature: \_\_\_\_\_ Date: \_\_\_\_\_