IPS Meeting Agenda: Wed 18 March 2015

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<th>Agenda Item/Topic</th>
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| 1.                | Meeting Opened at 7:00am  
• Welcome and Thanks  
• Members attending: Dan Bragg, Jason Ryan, Jimelle Woodland, Cassie Mutimer, Narelle Cooley, John Webster                                                                                                         | John      |
| 2.                |  
• Election of Office Bearers: Chairperson / Secretary  
• Chairperson: Dan Bragg  
• Secretary: Cassie Mutimer                                                                                                                                                                                   | John      |
| 3.                |  
• Adoption of IPS Model Constitution  
• Dan moved that the Constitution be adopted as is. Seconded by Narelle. Passed.                                                                                                                              | Chair     |
| 4.                |  
• Accountable documents 2015 – Budget / AIP / GRG  
• John moved that the documents be approved. Narelle seconded the motion. Passed.  
• The accountable documents will be tabled at subsequent meetings for further discussion.                                                                                                                | Chair     |
| 5.                |  
• P & C Requests to change Constitution (See Attachment 1.)  
For the WHSS IPS Council to make amendments to the Model Constitution, Section 26 of the Model Constitution must be adhered to.                                                                                       | Chair     |
|                   | Recommendation 1: Recommendation to adopt.                                                                                                                                                                               |           |
|                   | Recommendation 2: Recommendation to change the word ‘custodian’ to ‘guardian’.  
Recommendation to adopt with the word “legal” added immediately before the word ‘guardian’.                                                                                                                                 |           |
|                   | Recommendation 3: Recommendation to adopt.                                                                                                                                                                               |           |
|                   | Recommendation 4: Not recommended as the IPS Council is a                                                                                                                                                              |           |
Recommendation 5: Recommendation to change wording ‘and P & C Executive’, to ‘school community’.
Recommendation to adopt with modification.

Recommendation 6: The P & C and the IPS Council are separate entities and the P & C should not have the authority to vote on a Council amendment to constitution. However, the 30 day notification provides the P & C sufficient time to discuss the proposed changes and to consult widely with the school community and IPS Council. The IPS Council will also consult widely prior to making any changes to the Constitution.
Recommendation not to adopt.

Recommendation 7: Recommendation to change the word ‘custodian’ to ‘guardian’.
Recommendation to adopt with the word “legal” added immediately before the word ‘guardian’.

John moves that the recommendations in their original or modified form as above be accepted and sent to the Chief Executive for approval. Seconded: Jason Ryan.
Passed

6. Adoption of Meeting Schedule
Meetings to be held in Week 8 of each term at a place and time to be negotiated prior.

7. Other General Business:
  • Secondment of 2 additional members:
    Deputy Principal, Louise Hart is recommended as the seconded DP representative.

  Invite a member of the Queensland Japanese Chamber of
Commerce to join the Council.
Secretary to send letters of invitation to join the IPS Council as Seconded Members.

- WHSS is due to undertake a Quadrennial School Review in 2015. A retired DET Senior Officer is to be approached to conduct the review as he has long term extensive experience in DET and with WHSS. The review is nominated for Term 3, 2015. Moved: John Seconded: Dan Passed

- ICT – The school ICT Committee is currently investigating options in relation to the long term provision of ICT equipment to student in the school. The Committee will make recommendations to the Principal / the P & C / the IPS Council by the completion of Term 2, 2015. Following consultation with the school community and the P & C Association, the Council will make a recommendation to the Principal on the strategy to be adopted to move ICT implementation across the school. The P & C association will also be asked to make a separate recommendation to the Principal in relation to the ICT provision prior to a decision being taken. Moved: Cassie Seconded: Jason Passed

- School Council to explore a funding model where funds are sourced through business and community to support school activities. Moved: Jason Seconded: Jimelle Passed

Meeting closed: 08:10am

These minutes are a public record. However the Department of Education and Training (DET) may redact information from the publicly released version of these minutes if DET intends to claim an exemption from disclosure under the Right to Information Act 2009. If such a claim is made by DET it will be noted at the relevant part of these minutes.
Appendix 1: Request from P & C re Changes to the IPS Constitution.

SPECIAL GENERAL MEETING
Wednesday 4/6/2014

Weller’s Hill State School Parents and Citizen’s,

Over the past few weeks your P+C Executive has been vigorously discussing the proposed model IPS Constitution for Weller’s Hill School Council. As this is a body that will be established by popular vote of the school community, it is important that we approve a constitution that adequately reflects existing structures and strives to achieve transparency and collaboration that best reflects the wishes of the school community.

By majority consensus of the Weller’s Hill State School P+C Executive we have therefore determined and recommended to you, seven enhancements to the constitution that best achieve the above goals:

- **Clause 2.7** be replaced with – 2.7 If a school Parents and Citizens’ Association (P&C) exists, recognise the P&Cs role to facilitate consultation with, and communication between parents of the school community and the School Council and the Principal and to recognise the existing structures and functions of the P&C.
- **Clause 6.1 d)** be replaced with – 6.1 d) be a parent or custodian of a child attending the school;
- **Clause 7.1 d)** be replaced with – 7.1 d) be a member of staff employed to work at the school;
- **Clause 20.1** be replaced with – 20.1 A school council must meet at least twice in each semester, at least one of those meetings is to be combined with a regular P&C meeting.
- **Clause 24.3** be replaced with – 24.3 A copy of the minutes of each meeting must be distributed to all members of the school council and P&C executive as soon as possible after the meeting.
- **Clause 26.3 b)** be replaced with – 26.3 b) the parents and citizens’ association (if one exists) and is agreed to by a vote of a special general meeting of the parents and citizens’ association
- **Schedule 2.4** be replaced with - Schedule 2.4. A draft constitution must –
  o Provide for a membership that-
    ▪ Allow adequate representation by parents and custodians, staff all staff employed to work at the school, students and other members of the school community; and

n.b.: existing text is in normal font, added text is in bold and removed text is struck out

We therefore recommend that the vote to adopt the constitution only be taken once these clauses have been considered.

We look forward to you discussion and consideration of these matters.

Regards,

Andrew Dickinson
Vice President – Weller’s Hill SS P+C