



# Summer Vacation Care

Bookings open 9.30am on Monday the 25<sup>th</sup> November 2019 and close on Sunday the 8<sup>th</sup> December 2019



Please sign in to your QK ENROL account at [www.qkenhanced.com.au](http://www.qkenhanced.com.au) to book your vacation care days – please follow the instructions on page 3. If you miss out on a day, please ensure you are checking back using the casual booking calendar for any availabilities that come up.

By logging on to your account on QK Enrol and booking through the online calendar you are consenting to and accepting the terms and conditions outlined below as well as the service policies and procedures and consent for your child/children to participate in all activities, incursions and excursions organised and listed in the Wellers Hill vacation care program during this period.



## **Terms and conditions Vacation Care**

We accept all school age children up to 14 years of age however, eligibility for Child Care Subsidy is for a child 13 or under and not attending secondary school, unless an exemption applies. In these circumstances, you must provide evidence to the Dept of Human Services, as to why your child cannot be left unsupervised, and confirm an adult is unable to care for the child.

**Child Care Subsidy (CCS) VACATION CARE ONLY FAMILIES.** Please ensure you have confirmed your booking pattern in your MyGov account to receive your CCS. **Please note that for new families and vacation care only families, you will not be able to claim your CCS on absences on the first or last day of care.**

**Cost: All fees must be paid a week in advance, including activity/ excursion costs. If the account is not paid on time a \$10 administration charge per reminder is applicable until the account is paid in full.** Casual users must pay on the day of attendance. Existing fees need to be paid up –to date for permanent children and VC fees need to be paid a week in advance

\$40 for the first child in the family per day, less CCS for eligible families. \$38 for the second and subsequent children for attending. Additional costs for activities and excursions is stated in the vacation care program below. NOTE: Due to unforeseen circumstances activities or excursions may vary from time of publications therefore the cost may vary to reflect on these changes.

As drink bottles are essential, an extra charge of \$2 will be applicable if the centre has to provide your child/children with bottled water on excursion days.

**Cancellation Fee:** \$40 per day if less than one- week notice is given, plus activity and/ or excursion: \$20 per day if cancelling **after the bookings closing date (8<sup>th</sup> December 2019)** and one week or more notice is given, plus activity and/ or excursion costs.

**Enrolment and Enrolment Fee (if not already enrolled at SACCS):** An online Enrolment form for each child needs to be completed and submitted along with the VC Excursion and Swimming permissions and any medical information if applicable. An annual enrolment fee of \$10 per family will be charged when first booked and thereafter every year when re-enrolments are processed. Please contact us for further information regarding the enrolment process.

**Account Payment:** Accepted payment methods – Direct Deposit – 064101 10018879 **(please place child/children’s names in description field)**

**SACCS Staff:** The correct staff to child ratios are maintained at all times with excursions involving water 1:5. For other excursions individual risk assessments are conducted to ascertain what ratio is best (generally 1:8). A 1:15 ratio is maintained when onsite at SACCS.

**What to Bring:** Morning tea and lunch – Please make sure that you provide your child with sufficient, healthy food and drink for morning tea and lunch. SACCS encourages the eating of healthy food to support the children’s active day. SACCS provides afternoon tea daily.

**SACCS STRONGLY ENCOURAGES A NUT FREE ENVIRONMENT.** (see our Nutrition Policy)

Water bottle, Hat- Broad brimmed or legionnaires. **No Cap.** Sunscreen and shirts/ Dresses with sleeves, enclosed shoes only.

**What to Leave at Home:** Money – children are not to bring money on excursions except if stated. Valuables e.g. toys- children’s personal property is the responsibility of the child. SACCS staff take no responsibility for the loss or damage of items.

**Sign in Kiosk:** All children must be signed in and out every day by an authorized person. Signing in and out is done via electronic tablets located at the front door. This must be done every day. If the tablets are not working, a printed hard copy register will be provided for you to sign.

**Excursion Departure Time:** All excursions leave at the time stated on the program. Children must be at the centre at the specific time recorded for pre-excursion preparation. Please be aware that we need to strictly adhere to the appointed times for departing SACCS on excursion days. Due to the time constraints for the planned activities, we will not be able to wait for late families. These times are found on the extra permission table and program below.

**Note:** To ensure that the vacation care excursion activities are fully subscribed, bookings to SACCS on an excursion day will be booked into excursion until the limit for that activity is filled on a first come first served basis. Where an excursion is oversubscribed SACCS will endeavour to provide care for any children who was not booked into the excursion. Please contact SACCS Director or Coordinator if you are not able to book your child into an excursion day that has been fully subscribed on QK Online Accounts.

**Please check our Child Risk Management Strategies folder. Available upon request. For more information on the Child Care Subsidy, please visit the Department of Human Services Website.**

I, \_\_\_\_\_ Parent, Guardian hereby:

1. Consent for my child/ children to travel on a bus, where Wellers Hill SACCS deems such transport necessary or appropriate.
2. State that I am aware that SACCS needs to strictly adhere to the specified times for departing SACCS on excursion days and that due to the time constraints for the planned activities, SACCS will not be able to wait for families who have not arrived by the departing time.
3. Confirm that my child/children will arrive at SACCS with shoes, clothes, and sunscreen which are consistent with Wellers Hill SACCS Sun Protection Policy.
4. Understand that in the case of an emergency, the procedures as detailed in the Parents Handbook and SACCS Policies and Procedures Manual will be followed.
5. Confirm that I have provided SACCS with all the relevant information and required paperwork/ medical certificated relating to my child/ children's medical conditions (when required)
6. Confirm that our family and emergency contacts details provided online are current and up to date.
7. Confirm that I have checked the suitability of the movie and give permission for my children to view it

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

### **Existing Families with QK Online Accounts**

**(This includes families who have submitted an online wait list request)**

1. Sign into your QK account – [www.qkenhanced.com.au](http://www.qkenhanced.com.au)
2. Under the 'Casual Bookings', select the + sign
3. A calendar will pop up on the screen
4. On the top right-hand side, select  
Child: 'your child's name' (You can only book for 1 child at a time)  
Service: Wellers Hill SACCS  
Room: Vacation Care
5. Select a date that you would like to book your child in from the Green or Orange dates
6. Click on the 'Book Selected Day' button and repeat for additional days as required – Please check to ensure there are enough spaces available to book all your children. Check the available spaces on the right side of the calendar before booking.
7. Click on the Save Changes or Save and Exit buttons to confirm changes
8. If you wish to cancel a day, go to the calendar and select the day and select cancel. Please see cancellation information in the above for terms and conditions.
9. You may also advise us of an absence via the calendar  
**To ensure you have booked correctly, check the casual booking calendar and if your required days are purple and says "booked" then the online booking is confirmed.**

Please also check the account statement sent to you to ensure all bookings have been confirmed. If you see any discrepancies, notify SACCS ASAP.

### **New to SACCS Clients (never have opened a QK Account)**






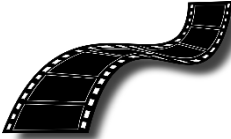


1. Go to the Wellers Hill State School Website
2. Choose from the top menu, 'Facilities' then select 'Outside School Hours Care'
3. On the top right-hand side, select the link that says 'Qikkids Login'
4. Follow the prompts to register an account with QK Enrol – Please do not create more than 1 account. This causes both accounts to be deleted of all their contents
5. Complete the enrolment form by adding your children under the "Child" heading. Please note that there cannot be any spaces in phone numbers and 07 must be in front of all landline numbers. Complete all fields marked with a \*
6. Once you have submitted your enrolment, complete the steps to the left for **Existing Families with QK Online Accounts**

Please also print and sign the enrolment form and bring it in (you can print by going into the enrolment form and selecting print from the left side). This is very important as your

**Week 1 – Children will choose their own play throughout the day! They can choose from cooking, craft, sports, performing arts & STEM. Below shows only a few of the amazing experiences we have planned for Vacation care**

<p><b>Monday 16.12.2019</b></p>	<p><b>Tuesday 17.12.2019</b></p>	<p><b>Wednesday 18.12.2019</b></p>	<p><b>Thursday 19.12.2019</b></p>	<p><b>Friday 20.12.2019</b></p>
<p><b>Homemade Day</b></p>  <p>Make handmade Christmas cards, Tree ornaments, Snow globes &amp; much more</p> <p>Cook up a traditional Christmas Dinner</p> <p>Afternoon Session Swimming on site</p> 	<p><b>Incursion</b></p> <p>Tropical waterslide, inflatable soccer darts &amp; Twister</p>  <p>SACCS is having its own Wet n Wild day Bring Your swimmers and get ready to have fun Plenty of water games to keep you entertained</p> <p>Cost per child \$5.00</p>	<p><b>Incursion</b></p> <p>Tropical waterslide, inflatable soccer darts &amp; Twister</p>  <p>See if you can beat the educators on inflatable twister Or Soccer darts</p> <p>Have a BBQ Lunch</p> <p>In the afternoon have fun in the pool with pool pony races</p> <p>Cost per child \$5.00</p>	<p><b>Excursion</b> <b>Grades 2,3 &amp; 4</b></p> <p>Come celebrate the festive season with Christmas Putt Putt. Arrive 9.00am Return 12pm</p>  <p>Cost per child \$30.00</p> <p><b>Preps &amp; Grade 1</b> <b>Grade 5 &amp; 6</b> <b>Take over SACCS</b></p> <p>Cooking, games, Sports, karaoke You decide</p>	<p><b>Excursion</b> <b>All ages</b></p> <p>Ice Skating</p>  <p>Beat the heat and enter a winter wonderland. Bring extra warm clothes and plenty of food for an exciting excursion on the ice.</p>  <p>Arrive by 9.30am Return by 3.30pm</p> <p>Cost per child \$25.00</p>

**Week 2 – Children will choose their own play throughout the day! They can choose from cooking, craft, sports, performing arts & STEM. Below shows only a few of the amazing experiences we have planned for Vacation care**

<p>Monday 06.01.2020</p>	<p>Tuesday 07.01.2020</p>	<p>Wednesday 08.01.2020</p>	<p>Thursday 09.01.2020</p>	<p>Friday 10.01.2020</p>
<p><b>Monday Funday</b></p> <p>Day filled with SACCS favourites Handball tournament, Beyblades, Pokemon, D'n'D, Masterchef, craft, dodgeball &amp; much more</p>  <p>Afternoon Session Swimming on site</p> 	<p><b>Excursion</b> All ages</p> <p><b>Chermside Aquatic centre</b></p>  <p>Arrive 8.30am Return 3.30pm</p> <p>Permission form Cost per child \$23.00</p>	<p><b>Upcycled Day</b></p> <p>Turn your recyclables into craft, construction, board games &amp; more</p>  <p>Build newspaper forts or recycled shrinky dinks</p> <p>Afternoon Session Swimming on site</p> 	<p><b>Excursion Juniors</b> Preps - Grade 4</p> <p>Movie and park Southbank Cinema and parklands</p>  <p>Arrive 8.30AM Return 3.30PM Cost per child \$23.00 <b>Seniors take charge At SACCS</b></p>  <p>Water Dodgeball Have a BBQ Lunch &amp; bring your wheels</p>	<p><b>Excursion Seniors</b> Grade 5 &amp; 6</p> <p>Goma &amp; Southbank Parklands</p>  <p>Arrive 8.30AM Return 3.30PM Cost per child \$15.00</p> <p><b>Juniors take charge at SACCS</b></p> <p>Water dodgeball, super soaker fun, craft &amp; cooking</p>

**Week 3 – Children will choose their own play throughout the day! They can choose from cooking, craft, sports, performing arts & STEM. Below shows only a few of the amazing experiences we have planned for Vacation care.**

**Monday  
13.1.20**

**The Hunt is on!**



**The ultimate  
Scavenger Hunt at  
SACCS**

Learn how to read a map & join in an Archaeology Dig

**Afternoon Session  
Swimming on site**



**Tuesday  
14.1.20**



**LIGHTS CAMERA  
ACTION**

Come perform or be a judge today at SACCS

**Afternoon Session  
Swimming on site**



**Wednesday  
15.1.20**

**Incursion  
FLIPSIDE CIRCUS**



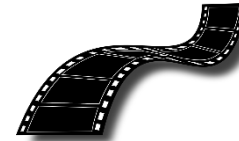
**Cost per child \$15.00**

**Today learn how to juggle, plate spin, hoola hoops, mini trampoline, acro-balance & rolla – boller**

**Thursday  
16.1.20**

**Excursion Seniors  
Grade 5 & 6**

**Movie and park  
South Bank cinemas & parklands**



**Arrive 8.30AM  
Return 3.30PM**

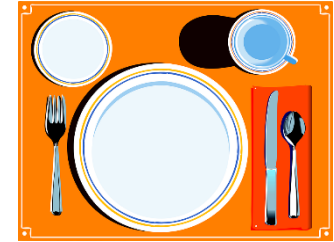
**Cost per child  
\$25.00**

**Juniors take charge  
at SACCS**

**Super soaker races,  
cooking, craft &  
Tech Time Down  
time**

**Friday  
17.1.20**

**SACCS restaurant is  
open for business**



**Back by popular  
demand  
create, cook,  
serve & enjoy**

**Afternoon Session  
Swimming on site**



**Week 4 – Children will choose their own play throughout the day! They can choose from cooking, craft, sports, performing arts & STEM. Below shows only a few of the amazing experiences we have planned for Vacation care**

**Monday  
20.01.2020**

**Incursion  
Brick 4 Kidz**



**Cost per child \$16.50**

**Stem challenges  
Mystery Bag cooking  
Craft  
Tech Time Down  
Time**

**Tuesday  
21.01.2020**

**The Amazing  
Race**

**Team up with your  
friends & educators  
to take part in the  
ultimate race at  
SACCS**



**Afternoon Session  
Swimming on site**



**Wednesday  
22.01.2020**

**Excursion  
AUSSIE WORLD  
ALL AGES**



**Come join in the fun  
as we travel to Aussie  
world and ride on our  
favourite attractions**

**Arrive at SACCS  
8.00am  
Return to SACCS  
4:00pm**

**Cost per child \$35.00**

**Thursday  
23.01.2020**

**Ninja Warrior meets  
Colour run**



**Children's games,  
craft & cooking  
from around the  
world**

**Afternoon Session  
Swimming on site**



**Friday  
24.01.2020**

**Movie & Tech Day**

**Coding games, play  
on the Big Screen,  
Minecraft & more**



**Group games,  
water bottle squirt  
tag**

**Afternoon Session  
Swimming on site**





If you have booked for the excursion days or any swimming days, you need to sign and return the following pages to give authorisation for your child/ren to attend the excursions and swimming activities.

*Please ensure you have:*

- *Signed the correct days and have only signed for the excursion after you've booked them online*
- *Read the information and understand the required arrival times at SACCS for the excursion*
- *Read all the information and know what to pack for the excursion and the swimming day*

Responsible person in charge on excursions will be on display in the sign in area

### Daily Tech Time Extra Information

We are offering children the opportunity to bring in and use their own tech device as part of our downtime in the middle of the day, when it's the hottest.

Please note that the device cannot use the school's or SACCS wi-fi. The device cannot have 4G or similar connectivity. They are able to use downloaded games and music only.

**JUNIOR** Excursions for the December/January holiday period.

For the service to take your child on an excursion and away from the OSHC premises your written authorisation is required. Please complete the form below and return it to OSHC as soon as possible as spaces may be limited.

**\*\*Please note\*\* - A 7 day cancellation of booking period applies.- Risk assessments for each planned excursion are available for viewing at the OSHC office.**

*I give permission for my child/ren to participate in the excursion/s as indicated below:*

**Excursion date:** 19<sup>th</sup> December 2019

**Excursion venue and address:** Victoria Park Golf Complex – 309 Herston Rd, Herston Qld 4006

**Grades 2,3 &4 ONLY**

**Proposed activities to be undertaken:**

- Children will travel from school site to Victoria Golf Park.
- They will be supervised as they complete Christmas Putt Putt course.
- Toilets are on site and children will be supervised by educators.
- Children will have morning tea on school site before leaving.
- Children are to have appropriate clothing including shirts with sleeves and a wide brim hat.
- Children will apply sunscreen before leaving school site.

**Method of transport:** Seat belted coach

**Departure time:** 9:00am

**Return time approx.:** 1:00pm

**Period of time the children will be away from the service:** between the hours of 9:00am and 1:00pm

**Anticipated number of children to attend:** 72

**Anticipated educator to child ratio:** 1:8

**Anticipated number of staff and adults to accompany and supervise the children:** 10 Educators

**Write the name of each of your children who will attend this excursion:**

- 1.
- 2.
- 3.
- 4.

**Parent/Guardian Name:**

**Signed:**

**Date:**



**JUNIOR** Excursions for the December/January holiday period.

For the service to take your child on an excursion and away from the OSHC premises your written authorisation is required. Please complete the form below and return it to OSHC as soon as possible as spaces may be limited.

**\*\*Please note\*\* - A 7 day cancellation of booking period applies.- Risk assessments for each planned excursion are available for viewing at the OSHC office.**

*I give permission for my child/ren to participate in the excursion/s as indicated below:*

**Excursion date:** Thursday January 9<sup>th</sup> 2020

**Excursion venue and address:** Southbank Cinemas and Parklands - 167 Grey St, South Brisbane, QLD 4101 Stanley

**Proposed activities to be undertaken:**

- Children will be supervised by educators and both will be seated in an area designated to our group.
- Movie times and classification will be known at a later date.
- Movie may be classified PG. Please ensure you have checked suitability of the movie before booking in.
- Please see the cineplex website for more information on the chosen movie.
- Children will receive popcorn, and a water bottle.
- Toilets are on site and will be monitored by educators.
- After the movie we will be going to the parklands for lunch and an afternoon play before boarding bus back to Wellers Hill.
- Please ensure your child as morning tea, lunch, water bottle and a wide brimmed hat for the day.

**Method of transport:** Seat belted Coach

**Departure time:** 9:00am

**Return time approx.:** 3:30pm

**Period of time the children will be away from the service:** between the hours of 9:00am and 3:30pm

**Anticipated number of children to attend:** 72 children

**Anticipated educator to child ratio:** 1:8

**Anticipated number of staff and adults to accompany and supervise the children:** 10 Educators

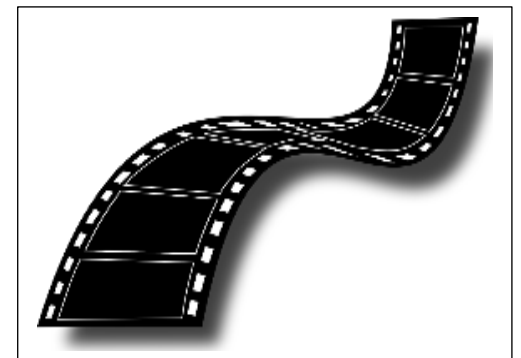
**Write the name/s of each of your children who will attend this excursion:**

- 1.
- 2.
- 3.
- 4.

**Parent/Guardian Name:**

**Signed:**

**Date:**



**SENIOR Excursions for the December/January holiday period.**

For the service to take your child on an excursion and away from the OSHC premises your written authorisation is required. Please complete the form below and return it to OSHC as soon as possible as spaces may be limited.

**\*\*Please note\*\* - A 7 day cancellation of booking period applies. - Risk assessments for each planned excursion are available for viewing at the OSHC office.**

*I give permission for my child/ren to participate in the excursion/s as indicated below:*

**Excursion date:** 10<sup>th</sup> January 2020      **Excursion venue and address:** GOMA & Southbank Parklands Stanley Place South Brisbane

**Proposed activities to be undertaken:**

- Children will travel from school site to Goma by bus.
- Children need to bring morning tea, lunch, water bottle and wide brimmed hat.
- Children will be supervised by educators and take tour around the museum.
- We will then go to South bank parklands for an afternoon at the park before boarding the bus back to Wellers Hill.

**Method of transport:** Seat belted coach

**Departure time:** 9:00am

**Return time approx.:** 3:30pm

**Period of time the children will be away from the service:** between the hours of 9:00am and 3:00pm

**Anticipated number of children to attend:** 55

**Anticipated educator to child ratio:** 1:8

**Anticipated number of staff and adults to accompany and supervise the children:** 7 Educators

**Write the name of each of your children who will attend this excursion:**

- 1.
- 2.
- 3.
- 4.

**Parent/Guardian Name:**

**Signed:**

**Date:**



**SENIOR Excursions for the December/January holiday period.**

For the service to take your child on an excursion and away from the OSHC premises your written authorisation is required. Please complete the form below and return it to OSHC as soon as possible as spaces may be limited.

**\*\*Please note\*\* - A 7 day cancellation of booking period applies.- Risk assessments for each planned excursion are available for viewing at the OSHC office.**

*I give permission for my child/ren to participate in the excursion/s as indicated below:*

**Excursion date:** Thursday January 16<sup>th</sup> 2020      **Excursion venue and address:** Southbank Cinemas and Parklands - 167 Grey St, South Brisbane, QLD 4101 Stanley St Plaza, South Brisbane 01

**Proposed activities to be undertaken:**

- Children will be supervised by educators and both will be seated in an area designated to our group.
- Movie times and classification will be known at a later date.
- Movie may be classified PG. Please ensure you have checked suitability of the movie before booking in.
- Please see the cineplex website for more information on the chosen movie. Children will receive popcorn, choc top and a water bottle.
- Toilets are on site and will be monitored by educators.
- After the movie will be going to the parklands for lunch and an afternoon play before boarding bus back to Wellers Hill.
- Please ensure your child as morning tea, lunch, water bottle and a wide brimmed hat for the day.

**Method of transport:** Seat belted Coach

**Departure time:** 9:00am

**Return time approx.:** 1:00pm

**Period of time the children will be away from the service:** between the hours of 9:00am and 1:00pm

**Anticipated number of children to attend:** 55 children

**Anticipated educator to child ratio:** 1:8

**Anticipated number of staff and adults to accompany and supervise the children:** 7 Educators

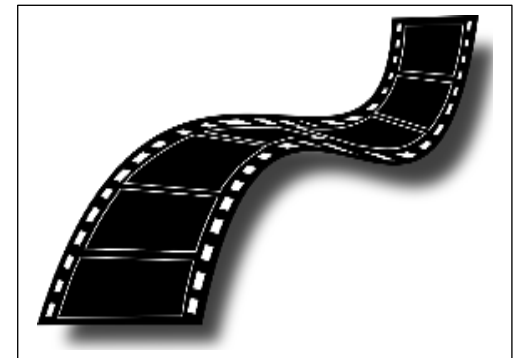
**Write the name/s of each of your children who will attend this excursion:**

- 1.
- 2.
- 3.
- 4.

**Parent/Guardian Name:**

**Signed:**

**Date:**



**WHOLE GROUP** Excursions for the December/January holiday period.

For the service to take your child on an excursion and away from the OSHC premises your written authorisation is required. Please complete the form below and return it to OSHC as soon as possible as spaces may be limited.

**\*\*Please note\*\* - A 7 day cancellation of booking period applies.- Risk assessments for each planned excursion are available for viewing at the OSHC office.**

*I give permission for my child/ren to participate in the excursion/s as indicated below:*

**Excursion date:** 20<sup>th</sup> December 2019

**Excursion venue and address:** Ice World - 1179 Beaudesert Road Acacia Ridge 4110

**Proposed activities to be undertaken:**

- Children must have warm clothes for the excursion, hats, jumpers etc.
  - Parents will be required to bring appropriate clothes if they have not provided them on arrival.
  - Confident educators will join children on the ice to offer help to those who need it and to directly supervise the children. Other educators will be spread around the rink to supervise. Children will also get assistance from the ICE World staff.
  - Children who are not confident will be encouraged to stay around the outside of the rink to hold onto the rail and will be offered the use of a penguin aid to help them skate.
  - Please be aware that if your child attends on this day they must be ready to spend most of the day skating.
  - If your child stops skating and does not want to return to the rink, for health & safety reasons, we will be contacting you to come and collect them.
  - Toilets are on site and their use will be monitored by educators.
- Children must have warm socks, a wide brimmed hat, closed in shoes, morning tea, lunch and water bottle.

**Method of transport:** Seat belted coach

**Departure time:** 9:00am

**Return time approx.:** 3:00pm

**Period of time the children will be away from the service:** between the hours of 9:00am and 3:00pm

**Anticipated number of children to attend:** 72

**Anticipated educator to child ratio:** 1:8

**Anticipated number of staff and adults to accompany and supervise the children:** 10 Educators

**Write the name of each of your children who will attend this excursion:**

- 1.
- 2.
- 3.
- 4.

**Parent/Guardian Name:**

**Signed:**

**Date:**



**WHOLE GROUP** Excursions for the December/January holiday period.

For the service to take your child on an excursion and away from the OSHC premises your written authorisation is required. Please complete the form below and return it to OSHC as soon as possible as spaces may be limited.

**\*\*Please note\*\* - A 7 day cancellation of booking period applies.- Risk assessments for each planned excursion are available for viewing at the OSHC office.**

*I give permission for my child/ren to participate in the excursion/s as indicated below:*

**Excursion date:** Tuesday the 7<sup>th</sup> of January 2020    **Excursion venue and address:** Cherside Aquatic Centre – 375 Hamilton Road, Cherside

**Proposed activities to be undertaken:**

- Children must have sun shirts, towel, togs, a wide brimmed hat, closed in shoes, morning tea and a drink bottle.
- If your child is not a confident swimmer please advise SACCS ASAP.
- Children will be supervised by staff and lifeguards as they play or swim in the pools.
- Children will be encouraged to put on sunscreen at multiple times throughout the day. Zinc sunblock will be put on children's faces for extra protection.
- There are 3 different pools with 4 slides.
- Children will be given the safety rules by lifeguards and reinforced by educators.
- Children will need to bring morning tea but a BBQ lunch will be provided by SACCS.

**Method of transport:** Seat belted Coach

**Departure time:** 9:00am

**Return time approx.:** 3:00pm

**Period of time the children will be away from the service:** between the hours of 9:00am and 3:00pm

**Anticipated number of children to attend:** 72 children

**Anticipated educator to child ratio:** 1:5

**Anticipated number of staff and adults to accompany and supervise the children:** 15 Educators

**Write the name/s of each of your children who will attend this excursion:**

- 1.
- 2.
- 3.
- 4.

**Parent/Guardian Name:**

**Signed:**

**Date:**



**WHOLE GROUP** Excursions for the December/January holiday period.

For the service to take your child on an excursion and away from the OSHC premises your written authorisation is required. Please complete the form below and return it to OSHC as soon as possible as spaces may be limited.

**\*\*Please note\*\* - A 7-day cancellation of booking period applies. - Risk assessments for each planned excursion are available for viewing at the OSHC office.**

*I give permission for my child/ren to participate in the excursion/s as indicated below:*

**Excursion date:** Wednesday the 22<sup>nd</sup> of January 2020

**Excursion venue and address:** Aussie World 1 Downunder Drive Palmview 4553

**Proposed activities to be undertaken:**

- Children will travel to Aussie World by bus.
- Bus will have seat belts and children can watch movie while travelling.
- If your child as travel sickness please advise SACCS staff on arrival.
- We will have a designated area to put bags and eat morning tea.
- Children will be divided into groups and educators will supervise children on rides.
- Children will eat lunch in designated area and reapply sunscreen throughout the day.
- Toilets are on site and children will be supervised by educators.
- Please ensure your child has morning tea, lunch, water bottle and wide brimmed hat.

**Method of transport:** Seat belted Coach

**Departure time:** 8:30am

**Return time approx.:** 4:00pm

**Period of time the children will be away from the service:** between the hours of 8:30am and 4:00pm

**Anticipated number of children to attend:** 72 children

**Anticipated educator to child ratio:** 1:8

**Anticipated number of staff and adults to accompany and supervise the children:** 11 Educators

**Write the name/s of each of your children who will attend this excursion:**

- 1.
- 2.
- 3.
- 4.

**Parent/Guardian Name:**

**Signed:**

**Date:**





# Swimming Ability Form

Name: \_\_\_\_\_

Age: \_\_\_\_\_

Please check the appropriate space and provide comments if necessary.

Comfort level around the water:

Very comfortable

Comfortable

Uncomfortable

Swimming ability:

Non-swimmer (cannot support themselves in water)

Novice (can support themselves in shallow water and are capable of moving short distances <5m)

Intermediate (can support themselves in deep water and can swim a length of the pool)

Advanced (can support themselves in deep water and can swim many lengths of the pool)

Please indicate any special needs or disabilities:

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Name of Parent/Guardian: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_