



## IPS Meeting Minutes: Friday 16<sup>th</sup> March 2018

Agenda Item/Topic	Discussion/Outcomes	Who
1.	Meeting <ul style="list-style-type: none"> <li>Members attending: John Webster, Jack White, Sallie Battist, Mark Sydney, Julie Luton, Charlie Fraser, Felix from Mark Baileys office</li> <li>Apologies: NIL</li> <li>Note Taker: Cassie Mutimer</li> </ul>	•
2.	Meeting Opening 7am Apologies : NIL	
3.	<b>Matters for Decision:</b>	
4.	<b>Matters for Discussion</b> State Schools Operations confirmed that the school's bilingual program is consistent with departmental policy and is to be encouraged. State Schools Operations suggested that this should be confirmed with the curriculum area (Robbie Rosengrave), although the consensus was the model is well supported. Stephen Biggs to check. <a href="#">John confirmed that the Director at Central Office was onboard with the program.</a> <ul style="list-style-type: none"> <li>Comment was made that plans at WHSS are for participation in the bilingual program to become compulsory for all incoming students. If this is true, the school should seek clarification through the department's legal branch, on the legality of enforcing the bilingual program. <a href="#">Letter has been sent to parents stating it is an option not a requirement</a></li> <li>Grant Byrne (based at Metro office) will talk to the recently appointed acting RD Metro, Helen Kenworthy suggesting she visit WHSS as her views on the project will be important. She needs to support the proposal. <a href="#">Visit between 15<sup>th</sup> March and 30 June</a></li> <li>Grant Bryne also indicated that:               <ul style="list-style-type: none"> <li>Infrastructure is okay with the building (so long as it's not about increasing the school's enrolment capacity as out of catchment enrolments are high) but the building is currently not rated as a high priority in the Strategic Schools Infrastructure Plan.</li> </ul> </li> </ul>	• John

# Minutes

clever • skilled • creative



	<p>Patrea Walton_ it is very clear in the documentation that it is not about increasing enrolments. The building is not about changing enrolment but how we use the school.</p> <ul style="list-style-type: none"> <li>○ if external funding can be sourced, then the building's priority would significantly rise</li> <li>○ the department would be willing to contribute funds (uncertain how much), as a part of the building proposal is about fixing poor administration facilities and removing old classrooms that are now unusable: <a href="#">approx. \$2m spend by QLD Gov</a></li> <li>• Finance will explore with Queensland Treasury the option of a long term loan from a source outside of Queensland Treasury Corporation – namely from Japan - whether this is possible and if so how might repayments work. <a href="#">Treasury have indicated that they will repay the loan</a></li> <li>• Finance also tabled the option of a school loan through the P &amp; C. In this instance, the P &amp; C would take out the loan and fund the repayments. (Comment from me – I asked about these loans and they appear to be for much smaller amounts – not sure your P &amp; C would want to take on a \$10 million loan, even over a very long period of time?)</li> <li>• Agreed to all meet again towards the end of April to see where we are at with this project. Stephen Biggs to organise.</li> </ul>	
5.	<p><b>Funding Options</b></p> <p><a href="#">Japan Computer Science: \$12000 donation</a></p> <p><a href="#">Mr Kaneko: musician \$119 000 donation. Conditions attached: employment of EA's, employment of teachers from Japan or students from Japan</a></p>	
6.	<p><b>Matters for Noting</b></p> <p><a href="#">Tak to contact Takuduchi Holdings re timeline for finance</a></p> <p><a href="#">All stakeholders to be identified and determine their requirements</a></p> <p><a href="#">Felix suggested making an approach to Grace Grace to get her on board</a></p>	

# Minutes

clever • skilled • creative



	<p>Sallie suggested garnering community support: writing letters etc in support of the program.</p> <p>Get the community on board with why and what we are doing.</p> <p>Look at how we can future proof the bulding.</p> <p>Determine our reasons for doing this: need to have two sets of reasons: one for school community and another set for external stakeholders</p>	
7.	<p><b>Meeting Finalisation</b></p> <p>Get messages back to parents about the program, particularly to parents with students who may be struggling as they may have lost the focus of the benefits of the program. The first wave of parents are very aware but school needs to ensure that parents of each cohort are across the reasons why the program is so beneficial.</p> <p>Get the message out into the school community about how they are going and how the students are supported and then how the bulding with help build the program.</p>	•
<b>Next Meeting</b>		

These minutes are a public record. However the Department of Education and Training (DET) may redact information from the publicly released version of these minutes if DET intends to claim an exemption from disclosure under the *Right to Information Act 2009*. If such a claim is made by DET it will be noted at the relevant part of these minutes.