



IPS Meeting Agenda: Wednesday 21st November 2017

| Agenda Item/Topic | Discussion/Outcomes | Who |
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| 1. | Meeting Opened at 7:09am <ul style="list-style-type: none"> • Members attending: John Webster, Jack White, Mark Sydney, Charlie Fraser, Julie Luton, Jane Johnson, Taku Hashimoto • Note Taker: Cassie Mutimer | • |
| 2. | Meeting Opening Mark opened meeting 2.1 Apologies : Sallie Battist 2.2 Director Conflict of Interest Disclosures: 2.3 Previous Minutes <ul style="list-style-type: none"> 2.3.1 Confirmation : confirmed 2.3.2 Matters Arising/Action List - | |
| 3. | <p>Matters for Discussion:</p> <p>Improvement Agenda 2018</p> <p>Admin team meet at the end of 2017 and developed the Improvement Agenda for 2018. It flows from 2017</p> <p>John is having it printed and it will be displayed in all classrooms.</p> <p>Budget: Curently being worked on but is unable to be ratified until after Day 8 numbers have been processed. Numbers are currently at 892</p> <p>No students from out of catchment have been offered places in 2018</p> <p>ACTION: John to present Budget at the next meeting</p> <p>I4S:</p> <p>WHSS will receive the same funing as 2017 with a \$15000 carry over</p> <p>The Ricoh panels in the JLW will be replaced and a further new panel to be installed. All classrooms will have Ricoh panels.</p> <p>Johnis negotiating with Ricoh in terms of ongoing training and</p> | |



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| | <p>support.</p> <p>New Building Update:</p> <p>John has been talking with Stephen Biggs, who has reported that the building proposal has been bogged down.</p> <p>John asked for Mark and Charlie to use their business and government perspectives to determine where the proposal is currently at.</p> <p>ACTION: John to forward Stephens contact to Mark and Charlie</p> <p>Mark and Charlie to contact Stephen Biggs to discuss the proposal and what can be done to fast track it</p> <p>Taku to visit Teschuti Holdings following Japan Tour. He will need some guidance and questions to take to the meeting regarding the building.</p> <p>ACTION: Mark and Charlie to assist Taku to put together questions for meeting in April</p> <p>Mark and Charlie suggested that a timeline be drawn up around the building proposal and facilities that will tie into the vision for the building.</p> <p>ACTION: John to seek assistance from within the parent body</p> | |
| 4. | <p>Matters for Decision:</p> <p>3.1 Major strategy decisions (eg: FLIT program/Bilingual)</p> <p>FLIT Program: Program will continue in 2018 As the 3 year mark since implementation has been reached a review of the program will occur</p> <p>A survey will be prepared that will collect data on the following points:</p> <p>What value has been derived from the program since introduction?</p> <p>What data can be collected to support this?</p> <p>What tangible and intangible value to students and classrooms have occurred?</p> <p>ACTION: Jack to prepare Survey and collect and collate data</p> | |

Minutes

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| | <p>Bob Rodgers, Curriculum Support has resigned</p> <p>ACTION: Jack to invite predecessor to continue the relationship built and to continue to provide support to staff</p> <p>Mark raised the concern regarding the speed of the network at school running too slow.</p> <p>A network upgrade has been completed, faster but still slow.</p> <p>Mark suggested that further follow up be done to determine how this issue may be resolved.</p> <p>ACTION: John to forward Keith Colliers details to Mark for Mark to follow up</p> <p>3.2 Routine decisions including capital equipment approval and expenditure</p> | |
| 5. | <p>Matters for Noting</p> <p>4.4 Other matters for noting</p> | |
| 6. | <p>Meeting Finalisation</p> <p>5.1 Review actions to be taken</p> <p>5.2 Items/decisions for public disclosure</p> <p>5.3 Meeting evaluation</p> <p>5.4 Next meeting</p> <p>5.5 Meeting close: 8:15am</p> | • |
| Next Meeting | TBA Approx 2 weeks time | |

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