



Wellers Hill State School

Everyone connected, Everyday striving to succeed, Everywhere learning



2021 Bring Your Own Device Program

Dear Parents/Caregivers,

This letter is to inform you of the Wellers Hill Student Responsible Use Agreement. Students must agree and adhere to the following to participate in the Wellers Hill Bring Your Own Device program. Please fill this out by Friday 19 February. Students with unsigned agreements will be unable to use their iPad's as a tool for learning.

Parent Agreement

I agree to

- Create an **Apple ID and Password** (we advise you **NOT to tell your child** the Apple id / Password).
- Discuss, sign and return the **Acceptable Use Policy** (Parent and Student copy).
- Discuss the elements of **School, Parent and Student Responsibilities** in the BYOD Handbook.
- Ensure that my child understands they are **NOT to share** their iPad with other students.
- Ensure that my child understands that they are not to capture photo, video or audio unless advised to do so by their class teacher.
- Ensure that my child understands that if their regular teacher is away, the **iPads may be expected to be locked away**. Students must not negotiate otherwise with relief teachers.
- Purchase a **protective cover** for my child's iPad and consider a **tempered glass screen protector** and **water resistant carry bag sleeve**.
- Remind my child to place the iPad in a **different compartment** to their drink bottle – where possible (in school bag).
- Load the required apps on my child's iPad as per the **required apps** list.
- Ensure that **all games or apps** other than those requested by the school will be locked/hidden during school hours.
- Disable messaging services on the iPad during school hours.

I am aware that

- log in details, username and password, for your child for the following:
 - o **Education Queensland Network** (same as Learning Place and Student Email)
 - o **Mathletics**
- Other apps may request a new username and password to be created. Please **do not set this up**.



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Student Responsible Use Agreement

General Use

- I understand that I need to **bring my iPad to school each day** for educational purposes only.
- I will ensure the **iPad is charged** and ready to use at the beginning of each school day.
- I will hold the **iPad with two hands** when carrying it and **will walk** with it at all times.
- I will **ensure my iPad is kept in my school bag on my trip to and from school.**
- I will **keep food and drinks away** from my iPad at school.
- I will **immediately report any accidents or breakages** to my parents and teachers.
- I will let the teacher know at the beginning of the day if I have forgotten my iPad.
- I will seek permission from individuals prior to taking photos and recording sound or video.

Content

- I will use the iPad ONLY to **support my school learning program** whilst at Wellers Hill State School.
- I understand that **No games are to be installed or if installed are locked during school time**
- I will **NOT message family or friends during school time – this must be disabled.**
- I permit my teachers and parents to **perform checks** to monitor that I have not installed illegal/unsuitable software applications and content and to check the websites which I visit. I understand there will be **consequences** for inappropriate use including, but not limited to, loss of privilege of using the iPad for a period of time.
- I understand that I will use my iPad only when instructed for lessons.
- I am responsible to ensure my iPad is **backed up.**

Safety and Security

- Whilst at school, I will only connect my iPad to Education Queensland's Managed Internet Service. I am not permitted to access 3G Internet at school.
- Whilst at school, I will **only use websites** that support my learning activities.
- I will use my iPad for **school related activities** at home.
- I will only use my **school email account** for mail related to my learning.
- I will be **cybersafe** and **cyber smart** when using the internet.
- I understand that teachers are able to check my iPad to ensure there is no inappropriate material stored on it and will contact my parents immediately if any such material is found.
- I will demonstrate **responsibility and etiquette** when using my iPad
- I will **only take photos and record sound and video** when granted permission by my teacher.
- I will use my iPad lawfully and in accordance with the [Acceptable Use of ICT Services](#) guidelines regarding **ethical use** of equipment, technology, use of legal software, use of the Internet and the protection of personal data.
- For security reasons, I **will not share account names and passwords** with anyone unless requested by *Wellers Hill State School* staff when servicing the iPad.
- I am **responsible for the security and use of my iPad while at Wellers Hill State School.** Lockable storage will be provided for students to place their equipment during lunch and play breaks.

I/We have read through and agree to the iPad Terms of Use and Participation Agreement with my child.

| | |
|--------------------|-------------------|
| Student Name: | Current class: |
| Student Signature: | Parent Name: |
| Date: | Parent Signature: |