

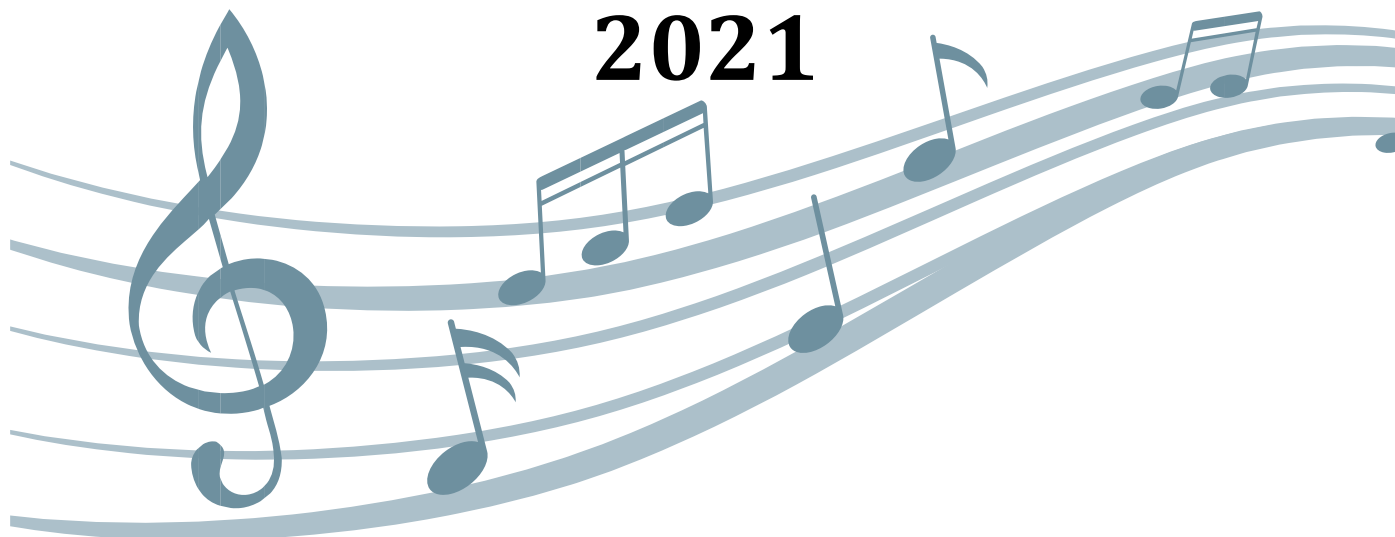


# Wellers Hill State School

*Everyone connected, Everyday striving to succeed, Everywhere learning*



# MUSIC PARENT HANDBOOK 2021





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## SECTION 1: MUSIC PROGRAM

### Instrumental Music

The Queensland State Schools Instrumental Music Program is a comprehensive tuition program in which students learn orchestral or band instruments. It provides an extra dimension to a school music program ensuring that educational outcomes are maximised for all students taking full account of individual circumstances such as their location, gender, socioeconomic situation, language and cultural background, and any impairment and special talents they may have. It provides the opportunity for musical development of students through instrumental instruction on a group basis and ensemble experience so that students develop ensemble performance skills as an integral part of their music education. (Education Queensland Instrumental Policy <https://education.qld.gov.au/curriculum/stages-of-schooling/instrumental-music-program/instrumental-music-program-policy>)

This program provides free tuition during school hours on String, Woodwind, Brass and Percussion instruments. Ensemble experience is provided through participating in String Ensembles, Concert Bands and other extension small ensembles outside of school hours or during lunch. Attendance at these groups is compulsory and an integral part of the Instrumental Music Program.

### Choir

The Choral Program provides all students with a positive choral experience. From the most inexperienced singer through to highly accomplished and well-trained performers, students are able to be part of a progressive Choral Program that caters for vocalists of all levels.

Students can do not have to audition for the choirs that include the premier Junior (Years 3&4) and Senior (Years 4-6) choirs. Student participation in the choral program requires a full year commitment.

## SECTION 2: SELECTION OF NEW STUDENTS COMING TO THE MUSIC PROGRAM

### Instrumental Music

Students in Years 4-6 (woodwind, brass and percussion) or in Years 3-6 (strings) are eligible to participate in the Instrumental program. Students are selected in accordance with the school's policy taking into account the balance of the ensemble program, the available time allocated to the school, and the suitability of the student. Factors influencing the student's suitability include musical and physical aptitude for the instrument, ability to maintain regular, self-directed practice, and commitment to an ensemble. The principal makes the final decision on selection.

Unfortunately, due to the high demand on the limited resources available to the school, not all students who may wish to participate in this program can be accommodated. It is necessary therefore, to operate a selection process for admission to the program. This in turn, ensures balance to each ensemble.

Based on the size of the school, Education Queensland allocates time for instrumental music instruction. Wellers Hill State School further contributes to the staffing allocation to provide additional places. Allocation is as follows:

- Strings: 2 days per week (27 beginners)
- Band (Woodwind/Brass/Percussion): 3 days per week (45 beginners)

Selection of new Instrumental Music Program participants occurs in Semester 2 of Years 2 and 3.

## New Students to Wellers Hill State School

Any child coming to the school midyear, who has not had the opportunity to learn an instrument before will be tested in the Year 2 and Year 3 for the following year. Year 4 and above will be eligible for Concert Band instruments, Year 3 will be eligible for String instruments. Note that this procedure applies to first round offers which are held at the end of the year that the child new to the school comes to Wellers Hill Sate School.

Any child coming to the school from another state school who has already been in an Instrumental Music Program will be allowed to enter the program, provided there is a suitable instrument (if applicable) and position available in the program for their instrumental level.

Any child coming to the school after offers have been distributed and would like to join the program, will have to do the above-mentioned test. This will only be carried out if places are still available.

Unless there are exceptional circumstances, children will remain in the music group that is appropriate to their year level. A change in tuition level is at the discretion of the instrumental music teacher.

## Choir

Any child coming to the school is welcome to join the Choral Program.

## SECTION 3: STUDENT RESOURCE SCHEME (SRS)

Student Resource Scheme fees are issued for each program. These choir/string/band fees will cover accompanist, ensemble repertoire, workshop, guest clinicians etc. Instrument Hire fee will cover instrument maintenance and repair.

Choir Levy	\$60 per year
String Levy	\$60 per year
Band Levy	\$65 per year
Instrument Hire	\$140 per year

<i>String Resource Scheme Inclusions</i>	<b>Total Cost</b>	<b>Cost per Child</b>
<i>Sheet Music</i>	\$900	\$10
<i>Photocopying</i>	\$100	\$1
<i>Annual Fee</i>	\$540	\$6
<i>Accompanist</i>	\$3000	\$35
<i>General resources</i>	\$720	\$8
	<i>Total per Student</i>	\$60

<i>Band Resource Scheme</i>	<b>Total Cost</b>	<b>Cost per Child</b>
<i>Sheet Music</i>	\$4000	\$30
<i>Photocopying</i>	\$100	\$1
<i>Annual Fee</i>	\$810	\$6
<i>Accompanist</i>	\$2000	\$15
<i>General resources</i>	\$1080	\$8
<i>Ensemble</i>	\$600	\$5
	<i>Total per Student</i>	\$65

<i>School Instrument Hire</i>	<b>Inclusions</b>	<b>Cost</b>
<i>Instrument Hire</i>	Full Service/Repairs	\$140

<i>Choir Resource Scheme Inclusions</i>	<b>Total Cost</b>	<b>Cost per Child</b>
<i>Sheet Music</i>	\$600	\$5
<i>Photocopying</i>	\$120	\$1
<i>Accompanist</i>	\$5500	\$46
<i>General resources</i>	\$960	\$8
	<i>Total per Student</i>	\$60

In addition to the String/Band SRS, \$140 is charged by the school for the loan of a school instrument. The fee helps cover the cost of maintenance and repairs.

Student Resource Scheme invoices will be issued early Term 1, 2021. Invoices will be due by 31 March 2021. If you wish to arrange a payment plan, please contact the Business Manager on 3249 1333.

### **School Instrument**

In addition to the Instrument SRS, students are also expected to purchase their own “accessories” such as reeds, cork and valve grease, rosin, folder, portable music stand etc. (See “*Accessories Required for School and Private Instruments*”). There will be various points throughout the year when parents may be expected to purchase replacement accessories or new books.

School instruments will be distributed to students within the first 2 weeks of the school year provided the SRS form has been signed and returned by all Instrumental Music Students. Payment of the \$140 Instrument Hire SRS is required by the due date on the invoice. Any students who does not hire an instrument and/or is part of the percussion group is required to pay the SRS to cover photocopying, sheet music, general resources and accompanists.

Instruments must then be returned to the instrumental teachers generally by week 8 of Term 4 or immediately after Music Awards Night. This allows for instruments to be checked for repair and servicing which is undertaken over the holidays.

If students require the instrument over the Christmas holidays a “holiday loan” will be provided and the instrument can be picked up in the last week of school and returned on the designated day during the first week of the new school year. Even if your child has an approved holiday loan, all instruments must be returned for inspection

## **SECTION 4: INSTRUMENTS**

Tuition is provided by Education Queensland for the following instruments:



Woodwind: Flute, Clarinet, Bass Clarinet, Alto and Tenor Saxophone



Brass: Trumpet, French Horn, Trombone, Euphonium, Tuba



Percussion: Tuned (mallets such as glockenspiel) Untuned (Snare Drum, Base Drum) Auxiliary (Cymbals, Triangle, Tambourine, Temple Blocks)



Strings: Violin, Viola, Cello, and Double Bass

## School Instruments

A limited number of school instruments are available for loan to beginner students for **one year**. (Violin, Flute, Clarinet, Alto Saxophone, Trumpet, Trombone). Please note that an instrument will need to be purchased after the first year. (See section on 'Purchasing Own Instrument').

Violas are available for two years. Cellos are available on loan for three years.

Larger, more expensive instruments such as: Double Bass, Bass Clarinet, Tenor Saxophone, French Horn, Euphonium and Tuba are available on loan for the entire primary school period.



*It is highly recommended to include any hired musical instrument on your own personal insurance. Insurance of the instrument hired is the responsibility of the hirer not Education Queensland or the school.*

## School Instrument Repairs

If a school instrument should develop a fault, then the following procedure is to be adhered to:

- Parent/child to show the music teacher what is wrong. The Music Teacher will fill out a "Repair Request" form.
- It is the parent's responsibility to take the instrument with the "Repair Request" form to the nominated approved repairer and retrieve the instrument on completion of the repair.

The repair costs will be paid by the Music Support Group only if the above procedure has been adhered to and negligence or carelessness on the part of the student has not caused the problem with the instrument. In the case of negligence or carelessness, an Instrument Damage Report must be completed. Parents will be requested to cover the repair cost. This will be at the discretion of the Principal. (See Instrument Damage Report Form at the back of this Handbook)

## Insurance of School Instruments

The Resource Replacement Scheme is part of Education Queensland's risk management and security strategy to minimise the exposure associated with equipment losses. The scheme is a managed fund which provides compensation to schools for loss of certain resources as a result of theft and vandalism (due to break and enter), fire and natural disasters.

The Resource Replacement Scheme cover has always been limited to equipment securely located at school outside school hours, with no compensation made for items on loan to students. This is largely due to the risk exposure being controlled at the school level but not with students.

As the Instrumental Music Program involves students borrowing departmental musical instruments and taking them home, certain cover has been provided for these items whilst they are located at the student's residence. The following conditions provide full details of the cover now provided by the scheme for the Instrumental Music Program.

### **Conditions of Cover**

A Loan Agreement Register must be developed and maintained by the school. The Musical Instrument Loan Agreement must be completed for the student, signed by the parent/caregiver and returned to the school. Should an incident occur, the police must be notified.

### **Cover Provided**

#### Theft/Vandalism (due to break and enter)

- Musical instruments securely located at student's residence are covered if stolen or damaged following proven forcible or violent entry. Evidence of forced entry must be present.
- Cover is also provided for proven theft of musical instruments by a person feloniously concealed within the student's premises – confirmed by way of a confession or witness required.

#### Fire

- Musical instruments destroyed or damaged as a result of accidental fire damage are covered whilst located at student's premises.

#### Storm/Flood Damage

- Musical instruments destroyed or damaged as a result of storm or flood are covered whilst located at student's premises.

### **Cover Not Provided**

#### Theft/Vandalism

- Musical instruments securely located at student's residence are not covered if stolen or damaged where no forcible entry is present.

#### Unaccounted/Unexplained Loss

- Musical instruments are not covered if they are not returned following the loan agreement period.
- Musical instruments discovered missing whilst on loan to students, where no theft/vandalism has been reported are not covered.

#### Transit

- Musical instruments are not covered if lost whilst in transit with student to and from school to student's residence, e.g. instrument left on bus.

**Please Note:** Loss or damage to supervised musical instruments from school on an official excursion (e.g. music performance) are covered under the normal transit conditions of the Resource Replacement Scheme.

#### Accidental Damage

Musical instruments are not covered if damaged by accident whilst on loan to students, e.g. instrument dropped and damaged.

### **Private Instruments**

Except for those larger instruments nominated above, all students will be required to purchase their own instrument prior to the commencement of Term 1 of the second year of learning. Instrumental

Music Teachers will provide parents with information regarding purchasing of instruments at the start of Term 4 each year.

**The cost of repairs to private instruments will be borne by the parents.**

### **Accessories Required for School and Private Instruments**

Children progress through Book 1 to Book 2 according to their ability. Teachers will advise parents when the next book will be needed.

All students require a **portable music stand, pencil and music book**. Band students will also need to purchase the **“Essential Elements for Band”** for individual Wind, Brass or Percussion instruments. String students will need to purchase **“Encore on Strings Book 1”** & **“Essential Elements Book 1”** for their instrument. Band students are also required to download the FREE app *Essential Elements Interactive* on their iPads (year 4 students) for home practice. If you do not have an iPad you can access the program via <http://essentialelementsinteractive.com> on a computer.

**Blue Music Folders** are required by all students. These are available from the Uniform Shop at a cost of \$8.00. These must be purchased prior to the first lesson.

**Choir** A4 clear plastic display folder (or similar) for music storage.

### **Individual instruments require the following:**

- Flute – (B<sup>♭</sup>) pull-through cleaner, silver polishing cloth;
- Clarinet (B<sup>♭</sup>) and Bass Clarinet (B<sup>♭</sup>)– Rico Royal Size 2 reeds x 4, reed guard (holds 4 reeds), pull-through cleaner (body), pull-through cleaner (mouthpiece) cork grease, mouthpiece pad saver (black rubber pad), thumb cushion;
- Alto Saxophone (E<sup>♭</sup>) and Tenor Saxophone (B<sup>♭</sup>) – Rico Royal Size 2 reeds x 4, reed guard (holds 4 reeds), pull-through cleaner (body), pull-through cleaner (mouthpiece/neck), cork grease, mouthpiece pad saver (black rubber pad), Neotech neckstrap with swivel clip;
- Trumpet (B<sup>♭</sup>)/Euphonium (B<sup>♭</sup>)/Baritone (B<sup>♭</sup>)/Tuba – Alcast valve oil, tuning slide grease, snake cleaner, mouthpiece brush and polish cloth;
- French Horn – Rotor Oil, Superslick tuning slide grease, mouthpiece brush and polish cloth;
- Trombone – Slide cream, tuning slide grease, water spray bottle, snake cleaner, mouthpiece brush and polish cloth;
- Percussion – Rebound practice pad, Vic Firth drum sticks size 5A, stick bag, woven mallets, glock mallets, 32 bar glockenspiel (all available through Majestic Percussion Pack);
- Violin/Viola – Rosin (Bernadel or Melos brand) polish cloth; bow hold fish (beginners only), shoulder rest (Kun, Bonmusic or PSR sponge for smaller students – for privately owned instruments only), a set of strings (Pirastro Piranito, Dominant or Obligato - only for privately owned instruments)
- Cello – Rosin - (Bernadel, Melos) polish cloth, cello stop (black hole)
- Double Bass – Rosin (Nymans), polish cloth, end pin stop (black hole)



## Beginner Book and Accessory Packs

Beginner Book and Accessory Packs are available for beginner students in conjunction with *Simply Strings (Strings)* or *The Brass Music Specialists (Band)*. Band students will be provided with book and accessory lists with instrument offers. Book packs will be delivered to the school ready for your first lesson.

String students are to purchase the required equipment from a reputable provider.

Parents can choose to either have the items delivered to their house or the school. If they are delivered to your house, you must bring them ready for the first lesson. Likewise, if you choose to purchase the accessories elsewhere, they must be ready for the first lesson in Term 1, 2021.



It is the parent's responsibility to ensure the student has all items available throughout their tuition at Wellers Hill State School. As the student progresses with their instrument more advanced instrumental books will need to be purchased. They will also need replacement or new accessories as requested by the teacher, these can also be purchased via this website, by selecting the advancing level.

## SECTION 5: PURCHASE OF OWN INSTRUMENT

Once the loan period on the school instrument has expired, you will need to purchase a suitable and good quality instrument for your child to use in the program. You will be notified by Term 4 of the preceding year that your child will need an instrument. The instrumental teacher will also provide further information at this point regarding the sizing and brand recommendations.

### Standing Offer Arrangement (SOA)

Education Queensland has a supplier arrangement with selected music stores that allows you to access the Retail Customer pricing for Musical Instruments and Stands under DETSOA-62455. All students who are identified as needing to purchase an instrument will receive a retail customer identification letter (usually in Term 4) which you will need to take to the appropriate store to access the pricing used under this scheme.

### Rental/Purchase Plans

Many specialist music stores now offer very good deals on instrument rental, whereby instruments may first be hired, and later purchased with substantial reductions in costs in keeping with rental payments already made.

## SECTION 6: TUITION

Tuition on a Woodwind, Brass or Percussion instrument begins in Year 4. Departmental policy is that students start in Year 4 for Band and Year 3 for Strings. Wind instruments require the coordination and dexterity of a more physically mature child, hence commencing when the child is older. (Refer to "*Selection of New Students*".)

Lessons are provided by Education Queensland at no cost to the parents.

Children accepted into the program receive one half-hour lesson per week on their instrument. Classes are conducted in small groups containing children of a similar standard. Lessons are usually timetabled on a rotating timetable.

Tuition is provided within school time. It is therefore the responsibility of the children to bring their instruments on the day of the lesson and excuse themselves from class in time to avoid arriving late for their instrumental lessons. They are also responsible for making up the class work missed.

There is an expectation that students consistently attend lessons. Rolls are kept and non-attendance requires written explanation from parents.

Each child in the Instrumental Music Program will receive a subject report on their school Report Card at the end of each semester.

## **SECTION 7: ENSEMBLES**

Wellers Hill State School provides many ensembles to cater for children at the various stages of their musical development. These include:

### **Beginner String Orchestra**

- For students who have received at least one term of tuition on a string instrument.
- Students are usually Year 3.

### **Junior String Orchestra**

- For students who have received at least 1 or 2 years tuition
- Students are usually Year 4.

### **Senior String Orchestra**

- For students who have received two or three years of tuition on a string instrument.
- Student are usually in Years 5 and 6.

### **Camerata Strings**

- For senior string students who have achieved a high standard.
- Students audition to be in this ensemble and are selected by the teacher.

### **Junior Concert Band**

- For students receiving their first year of tuition on a Woodwind, Brass or Percussion instrument.
- Members will be Year 4. This Ensemble commences in Term 2.

### **Intermediate Concert Band**

- For students receiving their second year of tuition on a Woodwind, Brass or Percussion instrument.
- Members are usually in Year 5.



### **Senior Concert Band**

- For students receiving their third year of tuition on a Woodwind, Brass or Percussion instrument.
- Students are usually in Year 6.

### **Jazz Band**

- For band students who have achieved a high standard.
- Students are usually in Year 5 and 6 and are selected by the teacher. Instrumentation includes saxophone, trumpet, trombone, drum kit, auxiliary percussion, keyboard, guitar and bass guitar. Other instruments may be included on teacher recommendation.
- For positions which require only one player, auditions will be held by the teacher e.g. drum kit, guitar, bass guitar and keyboard

## **SECTION 8: PERFORMANCES**

A major focus of the Music Program is to develop interest and encourage achievement. This is best accomplished by participating in a range of performances including school based performances, competitions and camps. These performance opportunities occur both within the school and at external venues.



The Choir/Instrumental Teacher is responsible for identifying suitable competitions for the various groups to enter. Often these competitions occur outside of school hours.

Children are expected to participate in all the required performances. **If a child is unable to attend a performance, then a written explanation must be provided by his/her parents at least 3 weeks prior to the date.**

### **Transport**

It is P&C policy that students travelling to and from school-related events in school hours do so by chartered bus. The cost of transport is kept to a minimum and is sometimes subsidised by the Music Support Group. Instruments are included in this mode of transport where applicable.

Parents are responsible for arranging the transport of their children's instruments to venues for performances outside of school hours. This also applies to the larger instruments such as Percussion, Double Bass, etc. With respect to these larger instruments, parents should liaise directly with the Music Specialist/Instrumental Coordinator, as sometimes there may already be an instrument available at the venue. The Music Support Group may be able to assist any parent who has difficulty in transporting children and/or instruments, particularly if sufficient notice is given

### **Camps**

Education Queensland organises annual District Beginner and Advanced music camps (non-residential) for the Southside cluster. Students from various schools meet for from a few days up to a week and benefit from specialist group tuition, Concert Band or String Orchestra rehearsals and Choir rehearsals. Nominated students are required to attend. The cost of camps varies and is met by the parents. Usually there is a cost for the camp and for any buses required.

The expectation is that all students will attend these camps and they provide a great opportunity for musical development. In the instance, there is a valid reason your child cannot attend a camp or

workshop, a signed note must be submitted to the instrumental teacher explaining their absence, 3 weeks prior to the camp/workshop.

## SECTION 9: PERFORMANCE UNIFORMS

Performance Uniforms		White Music Shirt	Black Trousers	Black Shoes & Black Socks	Girls/ Boys Tie	Blue Hair Ribbon	Cummer - bund	Vest
Junior Choir (Year 3 & 4)	Girls	X	X	X	X	X		
	Boys	X	X	X	X			
Senior Choir (Year 5 & 6)	Girls	X	X	X	X	X		
	Boys	X	X	X	X		X	
Junior Strings (Year 3 & 4)	Girls	X	X	X	X	X		
Senior Strings (Year 5 & 6)	Girls	X	X	X	X	X		
	Boys	X	X	X	X			
Camerata Strings (Year 5 & 6 by audition)	Girls	X	X	X	X	X		
	Boys	X	X	X	X			
Junior Concert Band (Year 4)	Girls	X	X	X	X	X		
	Boys	X	X	X	X			
Intermediate Concert Band (Year 5)	Girls	X	X	X	X	X		
	Boys	X	X	X	X			
Senior Concert Band (Year 6)	Girls	X	X	X	X	X		
	Boys	X	X	X	X			
Jazz Band (Selected Year 5 & 6)	Girls	X	X	X	X	X		X
	Boys	X	X	X	X			X

### Music Shirts

Students involved in the Music Program may purchase the Wellers Hill State School Music Shirt from the Uniform shop. This shirt can be worn on the day that your child has lessons or rehearsals. These shirts are not compulsory and are available as an option for participants.

### Grooming

Girls are encouraged to wear their hair tied back from their faces. It is not permitted to wear any other hair accessories other than the blue ribbons purchased through the Uniform Shop. Children participating in competitions are encouraged to give careful consideration to grooming, as “presentation” is an important aspect of competition.

## SECTION 10: COMMUNICATION

### Newsletters

Fortnightly updates and information about upcoming music celebrations will be provided in the school newsletter by the Instrumental and Choir teachers. It is very important that all parents read the newsletter as it will provide important information regarding upcoming performances and events. It is also used to advise of potential changes to rehearsal and lesson schedules.

### Email

Email is another key method of communication. Last minute changes to rehearsals and lesson may be emailed to parents, so it is important that the school has a recent email address. If you are unsure whether your teacher has your most current email address, please notify them via email.

Strings – Mrs Erbacher – [cerb1@eq.edu.au](mailto:cerb1@eq.edu.au)

Bands – Mrs Rosewarne - [rrose42@eq.edu.au](mailto:rrose42@eq.edu.au)

Choir – Mrs Kristensen – [gkris11@eq.edu.au](mailto:gkris11@eq.edu.au)

## Letters

For events such as performances, workshops, camps and competitions letters will be sent home. Students are required to give these to parents.

## SECTION 11: SCHOOL MUSIC CAPTAINS

To expand leadership opportunities among the senior students and reflect the importance of the Music Program within the school, Music Captains were introduced in 2002.

Six Music Captains will be appointed from Year 6 students. Two candidates will be chosen from each of the three areas of the school program – Band, Strings and Choral Programs.

Students are chosen for their reliability, responsibility and leadership skills. They must have shown commitment and involvement in the program during their time at the school. Captains are elected at the start of the school year. Students are usually required to present a small speech detailing how they meet the various criteria that is required to be a successful Music Captain.

## SECTION 12: MUSIC SUPPORT GROUP

The Music Support Group is a sub-committee of the P&C and exists to assist the music teachers in the maintenance and enhancement of the music program at Wellers Hill State School. All parents are invited to participate, not just those whose children are involved in the Instrumental Music Program. Activities or responsibilities of the Music Support Group include:

- assistance in the organisation of Musical Evenings and other music functions;
- provide assistance and support to the music teachers as required;
- fundraise additional funds to support the running of all music programs.



## SECTION 13: DISCONTINUANCE OF PARTICIPATION IN THE PROGRAM

A Contract of Commitment is signed at the commencement of the program by the student and parents. Enrolment may be discontinued by the Principal/Deputy if attendance, practice, progress or aptitude are inadequate or the parent requests the child to discontinue.

In the first year of tuition, first term is considered a trial period. At the end of this first term, the student may leave the program if agreed to by the student, parents, Principal/Deputy and Instrumental Teacher.

In the event that a student wishes to leave the program after this trial period, the parents will need to make contact with the Instrumental Teacher and Music Line Manager. A plan of action may be developed to assist the student in re-engaging with the program.