

Minutes

clever • skilled • creative

WELLERS HILL STATE SCHOOL COUNCIL MEETING

Date:	20 August 2019		
Time:	3:30pm-4:30pm		
Location:	Wellers Hill State School		
Attendees:	Principal: Vicki Caldow	Parent Reps: Kate Daly, Courtney	Staff Reps: Louise Hart, Maree McDonald, Yoshi Johnston
Apologies:	Nil		
Minute Taker:	Vicki Caldow		

Agenda Item	Contents/Discussion/Outcomes	Documents Tabled	Responsible	Action
1. Welcome Opening	Principal Meeting Opened at 3:30pm		Vicki Caldow	
1.1. 1 Welcome new members	Vicki welcomed new members to the Wellers Hill School Council		Vicki Caldow	
1.1.2 Election of Office Bearers	Election of Office Bearers: <ul style="list-style-type: none"> Chairperson: Kate Daly Secretary: Maree McDonald 		All members	
1.1.3 Induction of all members	Investigate an induction/ Training session for next term Kate to make contact with West End State School Council Chair to discuss induction and successful operation of at school council		Vicki Caldow/ Kate Daly	Training arranged for Wednesday 23 rd October from 3:30pm
1.1.4 Overview of School council	Vicki went through the documents in the school council folder	<ul style="list-style-type: none"> School Council Constitution 		

Trim:



Minutes

clever • skilled • creative

documents	<ul style="list-style-type: none"> • Council moved that the Constitution (2014) be checked against the new Constitution (2017). This will be adopted next meeting • 	<ul style="list-style-type: none"> • DET School Councils Code of Conduct • IPS Handbook • DET IPS Questions and Answers • DET IPS School Council Fact Sheet • School Councils Queensland Fact Sheet: School councils & P&C Associations – Similarities and Differences • DOE School council Role Description 		
1.2 Associate Member	Motion to elect an Associate Member – Chris Lassig was nominated as the Associate Member. Chris nominated for the school council and received the 3 highest votes in the school council election. Moved by Vicki and seconded by Courtney. Carried unanimously	<ul style="list-style-type: none"> • Refer to Constitution 	<ul style="list-style-type: none"> • All members 	
1.3 Strategic Planning	Action Plan – Vicki advised that the 9 month review was on 11 September and 12 month review in November. The Action Plan will then lead to the QSR – 4 year strategic plan for 2020-2024	<ul style="list-style-type: none"> • Refer to the School Review and Action Plan 		<ul style="list-style-type: none"> •
1.4	Next meeting will be held on Tuesday 29th	<ul style="list-style-type: none"> • 	<ul style="list-style-type: none"> • 	

Trim:



Queensland Government

Minutes

clever • skilled • creative



	October, time to be determined.			
1.5 Next meeting Agenda	<ul style="list-style-type: none"> • Principal's Report, including Action Plan update (9 Month), Pathway data for 2020, • Working Parties structure • WHSS School Council Charter • Data: WHSS A-E data and Behaviour summary, NAPLAN, School Data Profile and Headline Indicators • Finances: Budget Update • School Council Calendar 	•	•	•
Next Meeting	Meeting closed at 4:30 pm Next meeting: 29th October time TBA			

